**FOOD PARCEL REQUEST FORM**

Please ask a member of staff if you need help completing this form.

MS

HOME TEL.

MRS

MR

FIRST NAME

MOBILE

SURNAME

EMAIL

ADDRESS

POSTCODE

POSTCODE

This privacy notice explains how Northfield Community Partnership uses any personal information we collect about you.

**What information do we collect about you?**

We collect information about you when you register with us. We also collect information when you voluntarily complete customer surveys, provide feedback and participate in events.

**How will we use the information about you?**

We collect information about you to record the services we have offered you and to manage your progress and, if you agree, to email you about other services and events we think may be of interest to you. If you agree, we shall pass on your personal information to our carefully selected partners so that they may offer you further services and support.

This information is also required for funders. Information will be retained for a maximum of 7 years.

Northfield Community Partnership will not share your information for marketing purposes with companies outside the organisation without consent.

Occasionally we may need to contact you about our services, by post, telephone and email. If you agree to being contacted in this way, please tick the relevant boxes.

Email  Phone  Post  Text 

Please contact us if you have any questions about our Privacy Policy or information we hold about you: by email info@northfieldcommunity.org or write to Northfield Community Partnership, 693 Bristol Road South, Birmingham, B31 2JT

**Si**

**SIGNED…………………………………………………………………………………………………………………………**

**PRINT NAME ………………………………………………………………………………………………………………….**

**DATE…………………………………………………………………………………………………………………………..**

**Referral Agency Name**……………………………………………...…… **Contact No** ………………………………

**Contact Name** …………………………………………………………..

**PLEASE ENSURE YOU CALL US ON 0121 411 2157, BEFORE SENDING YOUR CLIENT, TO CONFIRM THERE IS FOOD AVAILABLE**

**PLEASE NOTE:** FOOD PARCEL COLLECTION TIME IS BETWEEN 2PM AND 3PM DAILY

|  |  |
| --- | --- |
| **BENEFICIARIES** |  |
| **Total Number of Adults:** |  |
| Adults aged 17-24 |  |
| Adults aged 25-64 |  |
| Adults aged 65+ |  |
| **Total Number of** **Dependent children:** |  |
| Children aged 0-4 |  |
| Children aged 5-11 |  |
| Children aged 12-16 |  |

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 **W REASONS FOR REFERRAL**

areers/ Employment Advice Financial Crisis 🞏 Vulnerable by disability 🞏 Single Parent 🞏 Vulnerable by Mental Health 🞏 Job Club Vulnerable by Age 🞏 Pregnancy 🞏 🞏 Vulnerable by Health 🞏 No recourse to public Funds 🞏 Low Income Victim of DV 🞏 Homeless/at risk/temp 🞏

Low Income 🞏 housing

 Benefit Changes 🞏

**EQUAL OPPORTUNITIES MONITORING**

**GENDER**

Male □

Female □

Transgender □

Unknown □

Do not wish to disclose □

**SEXUALITY**

Heterosexual/ Straight □

Gay □

Lesbian □

Bisexual □

Do not wish to disclose □

**DOB** (Date of Birth)

**DISABILITY**

Yes □

No □

Mental Health Issue □

Hearing Loss □

Visual Impairment □

Unknown □ Other □

**ETHNIC GROUP**

African □

Any other Asian Background □

Any other Black/African/Caribbean Background □

Any other ethnic group □

Any other White Background □

Arab □

Bangladeshi □

Caribbean □

Chinese □

English/Scottish/Welsh/Northern Irish/UK □

Gypsy or Irish Traveller □

Indian □

Irish □

Mixed Ethnic Background □

Pakistani □

Not Answered □

Unknown □

**RELIGION**

Buddhist □

Christian □

Hindu □

Islam □

Jewish □

Sikh □

Do not wish to disclose □

No religion □

Other □

**EMPLOYMENT STATUS**

Employed Full Time □ Employed Part Time □

Self Employed □ Student □

Training Scheme 🞏 Unemployed □

Retired 🞏 Long Term Sick □

Homemaker/Carer 🞏 Other □

Not known 🞏 Not Answered □

**HOUSING STATUS**

Homeless/Temporary 🞏

Friends/Relatives 🞏

Private Tenant □

Housing Association □

Local Authority Tenant 🞏

Owner Occupier □